



## **Terms and Conditions**

### ***Polycopies & Co.*'s support grants for publishing and photography projects**

#### **Article 1 - PREAMBLE**

The association *Polycopies & Co.* was established in 2022 to bring together collectors and fans of photography books. With a keen interest in the future of photography publications, its projects promote and support photographers. To this end, the association awards one or more grants each year to support a photographer to produce a book or to contribute financially to a photography project that will result in the publication of a book.

#### **Article 2 – PURPOSE OF THE GRANT**

*Polycopies & Co.* wishes to help a photographer promote their work and photographic practices through the publication of a monograph.

This grant is designed to encourage and showcase the photographic work of a professional photographer who needs financial support to produce a published work.

The sum of the grant awarded to the candidate selected by the jury will be set each year by the administrative board in line with the association's financial resources.

*Polycopies & Co.* may award more than one grant per year.

#### **Article 3 – ORGANISATION'S COMMITMENT**

The association will award a grant to a photographer for a book project or offer a financial contribution to a project whose principal output will be a book. The sum awarded will be €2,500, €5,000, or €10,000 depending on the project's budget.

Those who wish to submit an application must meet the following criteria:

- French or foreign professional photographer
- The book project must be proposed by the photographer who is required to have an agreement with a publisher (contract, letter of intent or recommendation)

For book projects, the association will pay the grant to the photographer selected by the jury upon signing a book contract with a publisher.

For projects in progress, the association will pay the grant to the photographer selected by the jury in the January following the jury's decision.

#### **Article 4 – APPLICATION PROCESS**

Each applicant, together with a publisher, must send their application in one PDF document with the following filename format: SURNAME\_FIRSTNAME. All applications must include:

- A CV and a short biography
- A portfolio containing the photographs intended for publication (photos with captions) and/or a portfolio representative of the photographer's work
- A statement of intent by the photographer
- A letter of intent from the publisher representing the project, if applicable
- A provisional budget

Applications can be sent throughout the year to [polycopiesandco@gmail.com](mailto:polycopiesandco@gmail.com) in PDF format only, maximum file size of 50 MB (note: to avoid links expiring, we do not accept files sent via WeTransfer). Projects will be assessed each trimester. If we are interested in supporting your project, a member of the association will contact you and you may need to provide additional information. Draft or paper applications are not accepted.

All incomplete or erroneous applications or those that do not comply with these terms and conditions will be considered invalid and will be rejected without assessment.

The applicant confirms that they are the author of the photographs submitted in the application and that they are the sole owner of all exploitation rights associated with these works.

## **Article 5 – CONDITIONS OF THE GRANT**

Selected projects are shortlisted by a jury composed of benefactor members, the association's committee members, and any other member chosen by the committee or *Polycopies & Co.*'s administrative board.

The selected photographer will:

- undertake a book project with a publisher of their choice or a photography project within a maximum of two years following the payment of the grant.
- ensure that the book contract, exhibition contract or any publication contract stipulates that any publication and all communication relating to work undertaken with the support of the grant includes the phrase: "This project received a *Polycopies & Co.* publishing support grant".
- reserve a maximum of 5 copies of a limited edition or a print in the format of their choice from the project financed by the grant for the association's benefactor members, as well as a copy for the *Polycopies & Co.*'s archive with no provision for commercial use.
- authorise the association to reproduce two photographs, chosen by mutual agreement between the photographer and the organisation, in any format or method of communication (e.g. website, social media) solely for the purposes of promoting the publishing grant scheme for a duration of 5 years following the awarding of the grant.

## **Article 6 – JURY**

The jury will be composed of members of the association, photography experts and professionals appointed by the committee or administrative board.

The jury's independent decision will be made by a majority vote following deliberations. This decision is final.

## **Article 7 – TERMS AND CONDITIONS**

By applying for a *Polycopies & Co.* publishing support grant, the photographer accepts these terms and conditions.

## **Article 8 – RESPONSABILITIES**

The organisation reserves the right, if circumstances require, to suspend the scheme and/or the awarding of the grant at any moment and for any given reason.

## **Article 9 – AVAILABILITY OF TERMS AND CONDITIONS**

These terms and conditions are freely available upon request or on the *Polycopies* website: <http://www.policopies.net/>

French law applies to the current terms and conditions.

## **ARTICLE 10 – PERSONAL DATA**

The information collected in your registration file or on your registration form is held by the organisation (correspondence address: 34 boulevard Ornano, 75018 Paris) in a digital database for the sole purpose of the publishing support scheme. Applying for a grant provides the legal basis for storing this data.

The data collected will only be shared with individuals involved in processing applications, shortlisting, and nominating an awardee.

The data will be kept in an archive for 5 years.

Photographers can access any of their personal data, correct it, request for it to be deleted, or exercise their right in limiting its use. Please consult the website [cnil.fr](http://cnil.fr) for more information on your rights.

To make a request or for any other questions on the use of your data as part of this scheme, please contact the organisation by emailing [polycopiesparis@gmail.com](mailto:polycopiesparis@gmail.com) or writing to the organisation's correspondence address above.